

COLLEGE INSTRUCTION COMMITTEE

Applied Arts Building AA-216 2:15 p.m.
Monday, May 12, 2008

CONTRA COSTA COLLEGE

2600 Mission Bell Drive
San Pablo, California 94806

DRAFT MINUTES

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: James Duvall

MEMBERS PRESENT: Rick Ramos (LAVA), Vern Cromartie (NSAS), Robert Chan (NSAS), Jason Berner (CLASS), Kenyetta Tribble (CLASS), Shannon Beckham (Classified Senate/Scheduler)

RESOURCE TEAM: Donna Floyd (Senior Dean of Instruction)

GUESTS: Paul DeBolt, M. Werner-McCullough, Carolyn Hodge, Julie Shieh-Cook, Bonnie Holt

CONSENT ACTION ITEMS:

AGENDA: The agenda was approved.

MINUTES: The minutes of April 28 were approved.

VARIABLE TOPICS PROPOSALS:

JRNL-100D Publication Practice and Design

DISCIPLINE: Journalism

HOURS/UNITS: 2 lecture/3 lab by arrangement/3 Units

GRADE TYPE: LG

ACTION: Approved

NURS 100C How to be a Successful Nursing Student: Study Skills and Test-Taking Strategies

DISCIPLINE: Nursing

HOURS/UNITS: 1 lecture/1 Units

GRADE TYPE: CR/NC

ACTION: Approved (Course number changed from 100A to 100C)

COURSE/CATALOG CHANGE PROPOSALS:

AFRAM 125 The Education of African Americans

CHANGE: Course Description

ACTION: Approved

EMED 110 Emergency Medical Technician I

CHANGE: Delete EMED 109 as a prerequisite

CHANGE: Add Healthcare Provider CPR Certification as a prerequisite

ACTION: Approved

BOT 118 Basic Communication Skills for Business

CHANGE: Course Description

ACTION: Approved

BOT 122 Electronic 10-Key Calculation

BOT 140 Records Management

BOT 223 Word Processing: Applications (software)

CHANGE: Bundle and delete from catalog

ACTION: Approved

PSYCH 102 Career and Life Planning

CHANGE: Course Description

ACTION: Approved

COUNS 108 Orientation to College

CHANGE: Course Description

ACTION: Approved

COURSE TO DISCIPLINE CHANGE PROPOSALS:

PE 098 Personal Growth in Fitness

PE 102 Fitness Training

PE 103 Weight Training

CHANGE: Bundle and add the discipline of Coaching

ACTION: Approved

NEW COURSE PROPOSALS:

ART 239 Figurative Sculpture, Intermediate II

DISCIPLINE: Art

HOURS/UNITS: 2 lecture/4 lab/0-4 lab by arrangement/3-4 Units

GRADE TYPE: SC

ACTION: Approved

PSYCH 123 Experimental Psychology

DISCIPLINE: Psychology

HOURS/UNITS: 3 lecture/3 Units

GRADE TYPE: SC

ACTION: Approved (Chan abstained from vote)

COURSE/CATALOG CHANGE PROPOSALS:

HIST 120 History of the United States (Colonial-1865)

CHANGE: Description

ACTION: Approved

HIST 121 History of the United States (1865-Present)

CHANGE: Description

ACTION: Approved

HIST 124 History of California

CHANGE: Description

ACTION: Approved

HIST 140 History of Western Civilization to the Renaissance

CHANGE: Description

ACTION: Approved

HIST 141 History of Western Civilization Since the Renaissance

CHANGE: Description

ACTION: Approved

HIST 155 Asian American History

CHANGE: Description, Delete prerequisites HIST 120 and HIST 121

ACTION: Approved

POLSC 125 Government of the United States

CHANGE: Description

ACTION: Approved

SOCSC 296 Contemporary Issues

CHANGE: Description

ACTION: Approved

SOCIO 250 Discussing Social and Cultural Issues

CHANGE: Description and title to “Critical Thinking about Social and Cultural Issues”

ACTION: Approved

PSYCH 121 Personal Issues in Human Sexuality

CHANGE: Description and delete prerequisites

ACTION: Approved

PSYCH 122 Individual Adjustment

CHANGE: Description

ACTION: Approved

PSYCH 128 Life Span Psychology

CHANGE: Description and title to “Life Span Development”

ACTION: Approved

PSYCH 222 Culture and Ethnicity in Social Psychology

CHANGE: Description

ACTION: Approved

CONTENT REVIEWS: Conditionally Approved

CIS 036A with change to description and title to "Introduction to Microsoft Word"	HIST 120	POLSC 125	SOCIO 250
CIS 037 with change to description and title to "Introduction to Microsoft Excel"	HIST 121	POLSC 225	PSYCH 118
CIS 038 with change to description and title to "Introduction to Microsoft Access" CR/NC	HIST 124	SOCIO 225	PSYCH 120
CIS 095A-D	HIST 130	BUS 240	PSYCH 121
CIS 110 with change to description	HIST 140	COUNS 108	PSYCH 122
CIS 112 with change to description	HIST 141	MEDIC 210	PSYCH 126
CIS 135 with change to description and title to "Introduction to Computers"	HIST 155	MEDIC 216	PSYCH 128
CIS 190B with change to description and title to "Windows Fundamentals"	ART 167	PE 140	PSYCH 130
HIST 160 with title change to "Pre-Colonial - 1860"	BOT 095A-D	PE 142	PSYCH 132
HIST 161 with title change to "1861 -Present"	BOT 118	PE 156	PSYCH 135
HIST 180	BOT 209	PE 157	PSYCH 220
HIST 190	BOT 210A	PE 261	PSYCH 222
	BOT 243	PE 262	SOCSC 140
	BOT 248	PE 905N	SOCSC 296
	BUS 182	HED 120	PSYCH 102
		RE 162	AFRAM 125

COURSE-LEVEL SLO REVIEW Course-level SLOs received without Content Reviews were reviewed.

CIC ANNOUNCEMENTS and OPEN DISCUSSION There was no open discussion. Kenyetta announced that the letters "P" and "NP" will replace "CR/NC" on transcripts beginning F08. It will need to be changed on the forms.

PRESENTATIONS FROM THE PUBLIC There were no presentations from the public.

NEXT MEETING – August 25

ADJOURNMENT The meeting was adjourned at 5 p.m.